

R.M. of Wallace No. 243
Minutes Regular Meeting
Friday January 10th, 2020
Council Chambers, 26 – 5th Avenue North, Yorkton, Saskatchewan.

Present were: Reeve: Garry Liebrecht; Councillors: Barry Novak, Division 1; Sid Wonitowy, Division 2; Dale Cherry, Division 3; Trent Guenther, Division 4; Ervin Stricker, Division 5; David Burym, Division 6; and Administrator Gerry Burym.

Reeve Garry Liebrecht called the meeting to order at 8:00 a.m.

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| 01-20 | Minutes: | Burym: That the Council of the R.M. of Wallace No. 243 approves the Minutes of the Regular Meeting of Council held December 13 th , 2019 as presented, distributed and read. | Carried. |
| 02-20 | Corresp: | Guenther: That the List of Correspondence attached to these minutes as "Appendix A" be accepted as information and filed. | Carried. |
| 03-20 | Statement of Financial Activities: | Wonitowy: That the R.M. of Wallace No. 243 approves the Statement of Financial Activities for the month of December, 2019 as presented, distributed and read. | Carried. |
| 04-20 | List of Accounts for Approval: | Novak: That the Council of the R.M. of Wallace No. 243 acknowledges the Accounts as presented, discussed and the list attached hereto be approved as "Appendix B" be approved including any additional invoices as presented to Council. | Carried. |
| 05-20 | A/R Report: | Stricker: That the Council of the R.M. of Wallace No. 243 acknowledges the Aged Accounts Receivable Analysis Report (A/R Report) as presented and that it be filed. | Carried. |
| 06-20 | Unpaid Taxes: | Cherry: That the Council of the R.M. of Wallace No. 243 acknowledges the Unpaid Taxes Listing Report as presented and that it be filed. | Carried. |
| 07-20 | Admin. Report: | Liebrecht: That the Council of the R.M. of Wallace No. 243 acknowledges the Administrator's Report as presented and distributed and that it be filed. | Carried. |
| 08-20 | SAMA – Change of Ownership Report: | Burym: That the Council of the R.M. of Wallace No. 243 acknowledges SAMA's Change of Ownership dated December 1 st , 2019 to December 31 st , 2019 as presented and distributed and that it be filed. | Carried. |
| 09-20 | Vacation/Sick Days: | Gunther: That the Council of the R.M. of Wallace No. 243 acknowledges Administration Vacation/Sick days as presented and distributed and that it be filed. | Carried. |
| 10-20 | Sick Leave Policy: | Wonitowy: That the Council of the R.M. of Wallace No. 243 approves of the "R.M. of Wallace No. 243 Administrative Sick Leave Policy" as presented, distributed, read and attached hereto. | Carried. |
| 11-20 | Mower Purchase: | Guenther: That the Council of the R.M. of Wallace No. 243 postpone this to the February 14 th , 2020 Regular Meeting of Council | Carried. |

Reeve

- 12-20 Fuel Tank Quotes: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve of Administrative Staff contacting Legacy Co-op Association Ltd. informing Legacy Co-op that Council has accepted the quote as provided for new double lined fuel tanks and pumps along with a used oil tank.
Carried.
- 13-20 Fidelity Bond: **Novak:** That the Council of the R.M. of Wallace No. 243 approve the Administrator's ("employees") bond through SARM, as follows:
a) Fidelity Bond in the amount of ----- \$200,000.00
b) Registered Mail ----- \$50,000.00
c) Money & Securities ----- \$20,000.00
Be accepted as presented in accordance with Section 113 of *The Municipalities Act*.
Carried.
- 14-20 SARM 2020 Membership: **Stricker:** That the Council of the R.M. of Wallace No. 243 approves of joining SARM and remitting the 2020 Membership fee.
Carried.
- 15-20 SARM Beaver Control Program 2020: **Novak:** That the Council of the R.M. of Wallace No. 243 participate in the Beaver Control Program (BCP) administered by SARM if available, AND THAT if no BCP is available through SARM the R.M. of Wallace will compensate designated individuals \$50.00 including SARM portion if available for each problem beaver removed from the R.M. of Wallace and that the Administrative Staff and Reeve be authorized to submit required documentation to participate in the program to SARM and further that the R.M. continues to require prior approval by the Councillor for the division in which the beaver(s) was/were caught.
Carried.
- 16-20 Beaver Hunter List 2020: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves of the Official "Beaver Hunters List" as presented and attached hereto as Appendix "C" as authorized beaver hunters in the R.M. of Wallace No. 243.
Carried.
- 17-20 Tax Incentive/ Penalty Bylaw 12-2017: **Burym:** That the Council of the R.M. of Wallace No. 243 approves that Bylaw No. 12-2017, being a Bylaw to Establish Tax Incentives and Penalties remain in place.
Carried.
- 18-20 Council Cell Phone Remittances: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves that the Reeve and each Division Councillor be paid by the R.M. \$500.00 for the use of each Council members personal cell phone, with \$250.00 being paid in June and the final \$250.00 being paid in December of each year.
Carried.
- 19-20 Administrator Cell Phone Remittances: **Novak:** That the Council of the R.M. of Wallace No. 243 approves that the Administrator Gerry Burym be paid by the R.M. of Wallace No. 243 \$500.00 annually for the use of personal cell phone, with \$250.00 being paid in June and the final \$250.00 being paid in December of each year.
Carried.

- 20-20 Council Remuneration & Indemnity 2020: **Stricker:** That the Council of the R.M. of Wallace No. 243 set the rates for the 2020 Council Remuneration as follows:
\$350.00 per diem for attending Council Meetings, Committee Meetings and for the Reeve's attendance at the office;
\$0.55 per km for travel allowance for the above Meetings and Reeve's attendance at the office;
\$350.00 per diem for Supervision of Works; subject to the following maximums:
- Reeve's attending office: 30 days Office Supervision and Mileage
 - Reeve's Council Meeting and Supervision Mileage – maximum of 16,000km
 - Councillor's Supervision Mileage – maximum of 12,000km
 - Council members' maximum of 30 days for Supervision
- All Council members paid actual mileage for attending Authorized Committee Meetings.
- Carried.**
- 21-20 Convention Rates 2020: **Cherry:** That the Council of the R.M. of Wallace No. 243 set the rates for the 2020 year;
All Council Members may attend one or both SARM Conventions at the expense of the R.M. of Wallace No. 243 with payments as follows:
All Council Members be paid \$350.00 per diem for attending Conventions and be allowed one extra day when attending conventions in Saskatoon and are paid a flat rate of \$75.00 per day for meals to both Council Members and Administrative Staff while attending SARM Conventions, and that accommodations be covered by the R.M. and mileage will be paid at a rate of \$0.55/km.
- Carried.**
- 22-20 SARM Convention Regina Rooms: **Burym:** That the Council of the R.M. of Wallace No. 243 authorizes the following to be charged to the R.M. MasterCard for the Spring SARM Convention held in Regina, SK from March 10th to March 12th 2020.
- Carried.**
- 23-20 Sask. Lotteries POP Allocations: **Guenther:** That the Council of the R.M. of Wallace No. 243 authorize the Administrative Staff to apply for the Sask. Lotteries Trust Fund 2020 Community Grant Program as required and that the R.M. of Wallace hereby allocates 140 out of its 852 population to the Village of Rhein and 45 of its population to the Village of Ebenezer.
- Carried.**
- 24-20 Barrow Pits and Right of Way Rates: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 set the rates as follows for Borrow Pits and Right of Ways as follows:
- Landscape barrow pit – \$0.75 per cubic yard
 - Dugout burrow pit – \$0.75 per cubic yard.
- Carried.**
- 25-20 SARM Employee Benefits 2020: **Novak:** That the Council of the R.M. of Wallace No. 243 approves of the SARM Benefits enrollment/renewal information as received from SARM as presented and discussed; therefore, authorizing the Administrative Staff to forward the information as required to enroll employees in the SARM Benefits Plan.
- Carried.**
- 26-20 Council WCB Coverage 2020: **Stricker:** That the Council of the R.M. of Wallace No. 243 approve of the Council Members being covered for the year 2020 under Saskatchewan Workers Compensation at the rate of \$50,994.00 each.
- Carried.**

- 27-20 RMAA Membership Fees: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves payment on invoice to the Rural Municipal Administrators Associations of Saskatchewan for Administrator Membership fees for the year 2020 in the amount of \$455.00.
Carried.
- 28-20 RMAA Convention: **Burym:** That the Council of the R.M. of Wallace No. 243 approves sending Administrator Gerry Burym and Assistant Administrator Meghan Bucsis to the Rural Administrator Association Convention in Regina from May 11th to 14th, 2020 and that the R.M. pay for rooms and all other incurred expenses, and that the R.M. office be closed during this time.
Carried.
- 29-20 East Central Transportation Planning Committee 2020 Membership: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves of joining the East Central Transportation and Planning Committee and remitting the 2020 Annual Membership fee of \$500.00
Carried.
- 30-20 Appointments Building Inspector: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 appoint Ron Gerein as the R.M. of Wallace No. 243 Building Inspector for 2020 AND THAT we remit the annual fee of \$500.00
Carried.
- 31-20 Proposed Primary Weight Truck Route: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 postpone this to the March Regular Meeting of Council.
Carried.
- 32-20 Elections 2020 – Appointment Deputy Retuning Officer: **Guenther:** That the Council of the R.M. of Wallace No. 243 appoints Gerry Burym as Returning Officer for the R.M. of Wallace No. 243 for the 2020 Elections, should an Election be required.
Carried.
- 33-20 Elections 2020 – Place of Polls: **Burym:** That the Council of the R.M. of Wallace No. 243 approves of the following be location of Polls for any 2020 Election(s) if required:
Division 1 – Tonkin Rink, Tonkin, SK.
Division 2 – Tonkin Rink, Tonkin, SK.
Division 3 – Council Chambers, R.M. Office, Yorkton, SK
Division 4 – Rhein Hall, Rhein, SK.
Division 5 – Rhein Hall, Rhein, SK.
Division 6 - Council Chambers, R.M. Office, Yorkton, SK.
Carried.
- 34-20 Elections 2020 – Remuneration of Election Officials: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 set the remuneration for the R.M. of Wallace No. 243 Election Officials as follows:
Returning Officer - \$350.00/day and mileage at \$0.55/km,
Deputy Returning Officers - \$300.00/day and mileage at \$0.55/km,
Poll Clerks - \$250.00/day and mileage at \$0.55/km.
Carried.
- 35-20 Elections 2020 – Advance Poll Locations: **Novak:** That the Council of the R.M. of Wallace No. 243 approves, pursuant to Section 83 of the *Local Government Election Act*, the Returning Officer establishing an Advance Poll, if an election is required to be held this coming year, in Council Chambers at the R.M. Office, 26 Fifth Ave. N., Yorkton, Saskatchewan, from 9:00 a.m. to Noon on the Friday prior to Election Day, for the convenience of persons who would otherwise be unable to cast their votes on Election Day.
Carried.

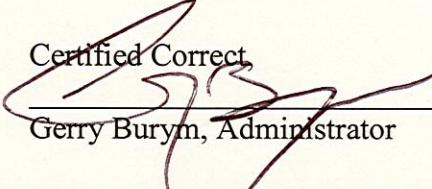
- 36-20 Wallace Creek Watershed Association Board Inc. – 2020 Membership: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves of joining the Wallace Creek Watershed Association and remitting the 2020 Annual Membership Fee AND THAT Council approve of Reeve Garry Liebrecht signing the Membership Agreement. **Carried.**
- 37-20 Hudson Bay Route Association – 2020 Membership: **Burym:** That the Council of the R.M. of Wallace No. 243 approves of joining the Hudson Bay Route Association and remitting the 2020 Annual Membership Fee of \$300.00. **Carried.**
- 38-20 Bylaw 01-2020; Fee For Service Rokeby Waste: **Guenther:** That Bylaw No. 01-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Waste Collection in the R.M. of Wallace, be read the first time. **Carried.**
- 39-20 Bylaw 01-2020 2nd Reading: **Wonitowy:** That Bylaw No. 01-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Waste Collection in the R.M. of Wallace, be read the second time. **Carried.**
- 40-20 Bylaw 01-2020 Authorization for Three Readings: **Novak:** That Bylaw No. 01-2020 being a Bylaw to Impose a Fee For Services regarding Rokeby Waste Collection in the R.M. of Wallace, be given three readings at this meeting. **Carried.**
- 41-20 Bylaw 01-2020 3rd Reading: **Cherry:** That Bylaw No. 01-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Waste Collection in the R.M. of Wallace, be read a third time and adopted. **Carried.**
- 42-20 Bylaw 02-2020; Fee For Service Bylaw Tonkin Garbage: **Liebrecht:** That Bylaw No. 02-2020, being a Bylaw to Impose a Fee For Services regarding Tonkin Waste Collection in the R.M. of Wallace, be read the first time. **Carried.**
- 43-20 Bylaw 02-2020 2nd Reading: **Burym:** That Bylaw No. 02-2020, being a Bylaw to Impose a Fee For Services regarding Tonkin Waste Collection in the R.M. of Wallace, be read the second time. **Carried.**
- 44-20 Bylaw 02-2020 Authorization for Three Readings: **Guenther:** That Bylaw No. 02-2020, being a Bylaw to Impose a Fee For Services regarding Tonkin Waste Collection in the R.M. of Wallace, be given three readings at this meeting. **Carried.**
- 45-20 Bylaw 02-2020 3rd Reading: **Wonitowy:** That Bylaw No. 02-2020, being a Bylaw to Impose a Fee For Services regarding Tonkin Waste Collection in the R.M. of Wallace, be read a third time and adopted. **Carried.**
- 46-20 Bylaw 03-2020; Fee For Service Bylaw Rokeby Sewer: **Novak:** That Bylaw No. 03-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Sewer Services in the R.M. of Wallace, is read the first time. **Carried.**
- 47-20 Bylaw 03-2020 2nd Reading: **Cherry:** That Bylaw No. 03-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Sewer Services in the R.M. of Wallace, be read the second time. **Carried.**

- 48-20 Bylaw 03-2020 Authorization for Three Readings: **Liebrecht:** That Bylaw No. 03-2020 being a Bylaw to Impose a Fee For Services regarding Rokeby Sewer Services in the R.M. of Wallace, be given three readings at this meeting. **Carried.**
- 49-20 Bylaw 03-2020 3rd Reading: **Burym:** That Bylaw No. 03-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Sewer Services in the R.M. of Wallace, is read a third time and adopted. **Carried.**
- 50-20 Bylaw 04-2020; Fee For Services Bylaw Dunleath Garbage: **Guenther:** That Bylaw No. 04-2020, being a Bylaw to Impose a Fee For Services regarding Dunleath Waste Collection in the R.M. of Wallace, is read the first time. **Carried.**
- 51-20 Bylaw 04-2020 2nd Reading: **Wonitowy:** That Bylaw No. 04-2020, being a Bylaw to Impose a Fee For Services regarding Dunleath Waste Collection in the R.M. of Wallace, be read the second time. **Carried.**
- 52-20 Bylaw 04-2020 Authorization for Three Readings: **Novak:** That Bylaw No. 04-2020 being a Bylaw to Impose a Fee For Services regarding Dunleath Waste Collection in the R.M. of Wallace, be given three readings at this meeting. **Carried.**
- 53-20 Bylaw 04-2020 3rd Reading: **Cherry:** That Bylaw No. 04-2020, being a Bylaw to Impose a Fee For Services regarding Dunleath Waste Collection in the R.M. of Wallace, be read a third time and adopted. **Carried.**
- 54-20 Bylaw 05-2020; A Bylaw to Impose Fee For Service Rokeby: **Burym:** That Bylaw No. 05-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Lots in the R.M. of Wallace, is read the first time. **Carried.**
- 55-20 Bylaw 05-2020 2nd Reading: **Guenther:** That Bylaw No. 05-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Lots in the R.M. of Wallace, be read the second time. **Carried.**
- 56-20 Bylaw 05-2020 Authorization for Three Readings: **Wonitowy:** That Bylaw No. 05-2020 being a Bylaw to Impose a Fee For Services regarding Rokeby Lots in the R.M. of Wallace, be given three readings at this meeting. **Carried.**
- 57-20 Bylaw 05-2019 3rd Reading: **Novak:** That Bylaw No. 05-2020, being a Bylaw to Impose a Fee For Services regarding Rokeby Lots in the R.M. of Wallace, is read a third time and adopted. **Carried.**
- 58-20 Vacation Request – Meghan Bucsis: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves of Assistant Administrator Meghan Bucsis' vacation request for July 30th and 31st, 2020 and August 10th to August 28th, 2020 inclusive. **Carried.**
- 59-20 Rokeby Lagoon Operator Remittances: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve of revising Rokeby Lagoon Operator Agreement by amending Section 2.4 to state remitting payment monthly to the Lagoon Operator based on \$2,000.00 annually AND THAT the Lagoon Operator must remit monthly reports along with an invoice to the RM of Wallace No. 243 Administration Office for payment. **Carried.**

- 60-20 Municipal Leadership Development Modules: **Stricker:** That the Council of the R.M. of Wallace No. 243 approve of sending Administrative Staff and any councillor interested in attending the MLDP in Regina on Monday March 9th, 2020 and that the R.M. of Wallace remit all incurred expenses. **Carried.**
- 61-20 Proposed Shared Office: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 remain in the existing building at this time AND THAT we not pursue a new office space or location. **Carried.**

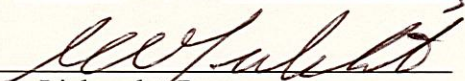
Reeve Garry Liebrecht excused himself from the rest of the meeting @ 11:00 a.m. due to other commitments. Council Approved.
- 62-20 Gold Standard – Culvert Condition Assessment: **Guenther:** That the Council of the R.M. of Wallace No. 243 acknowledge Gold Standard Engineering Condition Assessment of the R.M. of Wallace No. 243 Culverts as received AND THAT we file this information. **Carried.**
- 63-20 TAXervices – Interim Report: **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledge TAXervices Interim Report AND THAT it be filed. **Carried.**
- 64-20 Collective Agreement – Sign Off Forms: **Guenther:** That the Council of the R.M. of Wallace No. 243 approve of Administrative Staff developing a sign off form for the outside employees to waive overtime rates AND THAT council review this form at the February Regular Meeting of Council. **Carried.**
- 65-20 Committee Reports: **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledges the Committee Reports as given verbally. **Carried.**
- 66-20 Division Reports: **Cherry:** That the Council of the R.M. of Wallace No. 243 accepts Division Reports as given verbally. **Carried.**
- 67-20 Adjournment: **Novak:** That the Council of the R.M. of Wallace No. 243 does now adjourn @ 12:45 pm. **Carried.**

Certified Correct



 Gerry Burym, Administrator

Approved by resolution of Council at a meeting held on
 The 14th day of February, 2020



 Garry Liebrecht, Reeve