

R.M. of Wallace No. 243
Minutes Regular Meeting
Friday January 12th, 2018
Council Chambers, 26 – 5th Avenue North, Yorkton, Saskatchewan.

Present were: Reeve: Garry Liebrecht; Councillors: Barry Novak, Division 1; Sid Wonitowy, Division 2; Dale Cherry, Division 3; Barry Mehling, Division 4; Ervin Stricker, Division 5; Keith Kyle, Division 6; and Gerry Burym, Administrator.

Reeve Garry Liebrecht called the meeting to order at 8:02 a.m.

- 01-18 Minutes: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves the minutes of the Regular Meeting of Council held December 8th, 2017 as presented, distributed and read. **Carried.**
- Delegation APAS: Bruce Dodds, Bill Prybylski along with Reeve Randy Trost joined Council at 8:26 a.m. Council welcomed Bruce, Bill, and Randy and Reeve Liebrecht gave Bruce the floor. Bruce passed everyone in attendance some brochures and proceeded to give a presentation on APAS who they were and what they are doing for the agriculture producer/industry in Saskatchewan. Bruce also informed council on the importance of having one voice speak for a group as a whole. Bruce advised council that there was an introductory offer of becoming an APAS member for 2018 and in subsequent year's membership would be based upon acres. Bruce, Randy and Bill thanked council for their time and removed themselves at 8:32 a.m.
- 02-18 APAS Membership: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 not join the Agriculture Producers Association of Saskatchewan at this time. **Carried.**
- 03-18 Corresp: **Mehling:** That the List of Correspondence attached to these minutes as "Appendix A" be accepted as information and filed. **Carried.**
- 04-18 Letters – PVSCR Donation Request: **Stricker:** That the Council of the R.M. of Wallace No. 243 not make a donation to Parkland Valley Sport Culture and Recreation District at this time. **Carried.**
- 05-18 Letters - Tax Abatement Roll 1195 000: **Stricker:** That the Council of the R.M. of Wallace No. 243 approves an abatement/refund of \$2,500.00 of the Municipal portion of taxes on Roll 1195 000, Chad Erhardt for the 2017 Levy. **Carried.**
- 06-18 Statement of Financial Activities: **Cherry:** That the R.M. of Wallace No. 243 approves The Statement of Financial Activities for the month of December, 2017 as presented, distributed and read. **Carried.**
- 07-18 List of Accounts for Approval: **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledges the accounts as presented, discussed and the list attached hereto be approved. **Carried.**
- 08-18 A/R Report: **Kyle:** That the Council of the R.M. of Wallace No. 243 acknowledges The Accounts Receivable Analysis Report (A/R Report) as presented and that it be filed. **Carried.**
- 09-18 Unpaid Taxes: **Mehling:** That the Council of the R.M. of Wallace No. 243 acknowledges the Unpaid Taxes Listing Report as presented and that it be filed. **Carried.**

Reeve 

- 10-18 Admin. Report: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledges The Administrator's Report as presented and distributed and that it be filed. **Carried.**
- 11-18 Shared Insurance Policy: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 continue to cost share the shared insurance policy with the R.M. of Orkney with the proposed amendments as discussed. **Carried.**
- 12-18 Tonkin Grid Tender Package: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 authorize Reeve Garry Liebrecht and me, Councillor Sid Wonitowy to work on the proposed tender package and have it prepared for the February 11, 2018 Regular Meeting for Council's approval and that we tender this out in February for approval at the March 9, 2018 Regular Meeting of Council. **Carried.**
- Councillor Barry Mehling left meeting @ 9:50 a.m.**
- 13-18 Tax Incentives & Penalties: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves that Bylaw No. 75-2013, being a Bylaw to Establish Tax Incentives and Penalties remain in place. **Carried.**
- 14-18 Elections 2018, Returning Officer and Place of Poll: **Kyle:** That the Council of the R.M. of Wallace No. 243 appoints Gerry Bury as Returning Officer for the R.M. of Wallace No. 243 for the 2018 Elections, should an Election be required and further, that the following places be places of poll for any 2018 Election(s):
Division 1 – Tonkin Rink, Tonkin, Sk.
Division 2 – Tonkin Rink, Tonkin, Sk.
Division 3 – Council Chambers, R.M. Office, Yorkton, SK
Division 4 – Rhein Hall, Rhein, Sk.
Division 5 – Rhein Hall, Rhein, Sk.
Division 6 - Council Chambers, R.M. Office, Yorkton, SK **Carried.**
- 15-18 Remuneration of Election Officials: **Stricker:** That the Council of the R.M. of Wallace No. 243 set the remuneration for the R.M. of Wallace No. 243 Election Officials as follows:
Returning Officer - \$250.00/day and mileage at \$0.55/km,
Deputy Returning Officers - \$225.00/day and mileage at \$0.55/km,
Poll Clerks - \$200.00/day and mileage at \$0.55/km. **Carried.**
- 16-18 Advance Poll Location: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves, pursuant to Section 160.49 (1) of the *Local Government Election Act*, the Returning Officer establishing an Advance Poll, if an election is required to be held this coming year, in Council Chambers at the R.M. Office, 26 Fifth Ave. N., Yorkton, Saskatchewan, from 9:00 a.m. to 4:00 p.m. on the Friday prior to Election Day, for the convenience of persons who would otherwise be unable to cast their votes on Election Day. **Carried.**
- 17-18 SARM Convention: **Mehling:** That the Council of the R.M. of Wallace No. 243 authorizes the following to be charged to the R.M. MasterCard for the SARM spring convention held in Regina, SK from March 13, 2018 to March 16, 2018: 8 room charges, including parking and any applicable taxes at the Delta Hotel for the nights from March 13, 2018 to March 15, 2018 for 6 Councillors and the Administrator(s) should the rooms all be required; and 1 room charge, including parking and all applicable taxes at the Ramada Hotel for the nights from March 13, 2018 to March 15, 2018 for Sid Wonitowy, Division 2 Councillor should he be able to attend. **Carried.**

- 18-18 MLDP Winter Modules: **Kyle:** That the Council of the R.M. of Wallace No. 243 authorizes the Administrative Staff to register Sid Wonitowy, Division 2 Councillor for the MLDP winter module Municipal Economic Development Fundamentals at a cost of \$145.00 + taxes on March 13, 2018 at the Queensbury Convention Center, Regina and that the R.M. reserve a room for Monday March 12, 2018 for Councillor Wonitowy and that all cost be reimbursed. **Carried.**
- 19-18 MLDP Winter Modules: **Kyle:** That the Council of the R.M. of Wallace No. 243 authorizes the Administrative Staff to register Administrator Gerry Burym and Assistant Administrator Meghan Bucsis for the MLDP winter module Municipal Community and Land-use Planning at a cost of \$145.00 + taxes on March 13, 2018 at the Queensbury Convention Center Regina and that the R.M. reserve rooms for Monday March 12, 2018 for Administrative Staff and that all cost be reimbursed. **Carried.**
- 20-18 Beaver Control Program: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 participate in the Beaver Control Program (BCP) administered by SARM if available, and THAT if no BCP is available through SARM the R.M. of Wallace compensate designated individuals \$50.00 including SARM portion if available for each problem beaver removed from the R.M. of Wallace and that the Administrative Staff and Reeve be authorized to submit required documentation to participate in the program to SARM and further that the R.M. continues to require prior approval by the Councillor for the division in which the beaver(s) was/were caught. **Carried.**
- 21-18 Beaver Hunter List 2018: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves of the Official "Beaver Hunters List" as presented and attached hereto as Appendix "C" as authorized beaver hunters in the R.M. of Wallace No. 243. **Carried.**
- 22-18 WCB Coverage Council 2018: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve of the Council members being covered for the year 2018 under Saskatchewan Workers Compensation at the rate of \$50,994.00 each. **Carried.**
- 23-18 SK. Lotteries Trust- Population Allocation: **Kyle:** That the Council of the R.M. of Wallace No. 243 authorize the Administrative Staff to apply for the Sask. Lotteries Trust Fund 2018 Community Grant Program as required and that the R.M. of Wallace hereby allocates 140 out of its 852 population to the Village of Rhein and 45 of its population to the Village of Ebenezer. **Carried.**
- 24-18 Borrow Pits & R/W Rates: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 set the rates as follows for borrow pits and right of ways as follows:
 - Landscape barrow pit – 0.6 X current assessment/acre;
 - Dugout burrow pit – 1.2 X current assessment/acre;
Right of Way – 1.2 X current assessment/acre. **Carried.**
- 25-18 R.M. Maps: **Stricker:** That the Council of the R.M. of Wallace No. 243 authorizes the Administrative Staff to complete and forward to Prairie Mapping Services all required updates; and furthermore, after the updates have been completed authorize the Administrative Staff to order 100 R.M. of Wallace No. 243 maps, 10 division books, and one R.M. map for use in the R.M. office with civic addressing labeled on the maps. **Carried.**

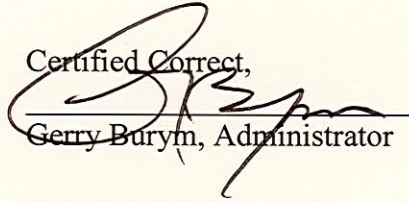
- 26-18 SARM Benefits 2018: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves of the SARM Benefits enrollment/renewal information as received from SARM as presented and discussed; therefore, authorizes the Administrative Staff to forward the information as required to enroll employees in the SARM Benefits plan.
Carried.
- 27-18 Fidelity Bond 2018: **Novak:** That the Council of the R.M. of Wallace No. 243 approve the Administrator's ("employees") bond through SARM, as follows:
a) Fidelity Bond in the amount of ----- \$100,000.00
b) Registered Mail ----- \$50,000.00
c) Money & Securities ----- \$20,000.00

Be accepted as presented in accordance with section 113 of *The Municipalities Act*.
Carried.
- 28-18 Council Cell Phones: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves that the Reeve and each Division Councillor be paid by the R.M. \$500.00 for the use of each Council members personal cell phone, with \$250.00 being paid in June and the final \$250.00 being paid in December of each year.
Carried.
- 29-18 Administrator Cell Phone: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves that the Administrator Gerry Burym be paid by the R.M. of Wallace No. 243 \$500.00 annually for the use of personal cell phone, with \$250.00 being paid in June and the final \$250.00 being paid in December of each year.
Carried.
- 30-18 Crew Cell Phones: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approve that the outside crew employees be paid by the R.M. of Wallace No. 243 \$480.00 annually for the use of personal cell phones, and that this cell phone allowance be paid in 12 equal monthly installments of \$40.00 each at the end of each month, effective January 1st, 2018. Each crew member shall be responsible for his/her own cell phone.
Carried.
- 31-18 RMAA 2018 Membership Fee: **Novak:** That the Council of the R.M. of Wallace No. 243 approves payment on invoice to the Rural Municipal Administrators Associations of Saskatchewan for Administrator Membership fees for the year 2018 in the amount of \$425.00.
Carried.
- 32-18 RMAA Convention: **Stricker:** That the Council of the R.M. of Wallace No. 243 approves sending Administrator Gerry Burym and Assistant Administrator Meghan Bucsis to the Rural Administrator Association Convention in Regina from May 14th to 17th, 2018 and that the R.M. pay for rooms and all other incurred expenses, and that the R.M. office be closed during this time.
Carried.
- 33-18 SaskPower – Parcel Tie Code Removal: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve of Administrator Gerry Burym signing the documents provided by SaskPower and place the R.M. of Wallace Seal on these documents.
Carried.
- 34-18 Good Lake Gravel Inventory Adj.: **Kyle:** That the Council of the R.M. of Wallace No. 243 approves Administrative Staff to adjust the gravel inventory at the Good Lake Pit Lease No. 393530 to reflect a 2017 yearend inventory amount of 1,500 yards at \$4.06 per/yard for an estimated yearend total of \$6,090.00.
Carried.

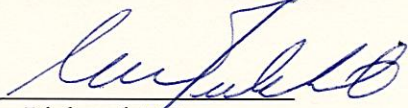
- 35-18 Sask. Snowmobile Association Inc.: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 ratifies approval of the Reeve signing the Land Use Permission form received from the Saskatchewan Snowmobile Association Inc. **Carried.**
- 36-18 Hudson Bay Route Association: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves of joining the Hudson Bay Route Association and remitting the 2018 Annual Membership fee of \$300.00. **Carried.**
- 37-18 ECTPC – 2018 Membership: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of joining the East Central Transportation and Planning Committee and remitting the 2018 Annual Membership fee of \$500.00. **Carried.**
- 38-18 Front Mount Munchers: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 postpone this to the February 9th, 2018 Regular Meeting of Council and that Councillor Wonitowy obtain more information of cost and the possibility of trading the R.M. of Wallace's Capital I gravel re-claimer. **Carried.**
- 39-18 Repeal Bylaw 13-2017: **Novak:** That the Council of the R.M. of Wallace No. 243 approves of rescinding/repealing resolution 434-2017 made by Councillor Cherry 2nd Reading of Bylaw 13-2017 and resolution 435-2017 made by Councillor Novak 3rd reading of Bylaw 13-2017, a Bylaw to amend Bylaw 102-2015 and 103-2015. **Carried.**
- 40-18 Bylaw 13-2017 2nd Reading: **Wonitowy:** That Bylaw No. 13-2017, being a Bylaw to amend Bylaw 102-2015 known as the Official Community Plan, be read a second time. **Carried.**
- 41-18 Bylaw 13-2017 3rd Reading: **Novak:** That Bylaw No. 13-2017, being a Bylaw to amend Bylaw 102-2015 known as the Official Community Plan, be read a third time and adopted. **Carried.**
- 42-18 Bylaw 15-2017 1st Reading: **Stricker:** That Bylaw No. 15-2017, being a Bylaw to amend Bylaw 103-2015 known as the Zoning Bylaw, be read the first time. **Carried.**
- 43-18 Bylaw 15-2017 2nd Reading: **Cherry:** That Bylaw No. 15-2017, being a Bylaw to amend Bylaw 103-2015 known as the Zoning Bylaw, be read a second time. **Carried.**
- 44-18 Bylaw 15-2017 Be Given Three Readings: **Kyle:** That Bylaw No. 15-2017, being a Bylaw to amend Bylaw 103-2015 known as the Zoning Bylaw, be given three readings at this meeting. **Carried.**
- 45-18 Bylaw 15-2017 3rd Reading: **Wonitowy:** That Bylaw No. 15-2017, being a Bylaw to amend Bylaw 103-2015 known as the Zoning Bylaw, be read a third time and adopted. **Carried.**
- 46-18 Quarry Lease 393530: **Cherry:** That the Council of the R.M. of Wallace No. 243 authorizes Reeve Garry Liebrecht and Councillor Keith Kyle to approach the agriculture lessee to negotiate a mutual agreement regarding fencing and gates on Quarry Lease 393530 and THAT Council approves of removing the brush and over burden at this location and that we have Kam-Crete crush gravel as per tender provided at the December 8, 2017 Regular Meeting. **Carried.**

- 47-18 Brush Removal: **Kyle:** That the Council of the R.M. of Wallace No. 243 authorize removal of brush located at N of N1/2 03-27-03-W2. **Carried.**

- Councillor Barry Mehling returned to meeting @ 11:15 a.m.*
- 48-18 Committee Reports: **Mehling:** That the Council of the R.M. of Wallace No. 243 acknowledge Committee Reports as given. **Carried.**
- 49-18 Division Reports: **Cherry:** That the Council of the R.M. of Wallace No. 243 accepts Division Reports as given verbally. **Carried.**
- 50-18 Adjournment: **Mehling:** That the Council of the R.M. of Wallace No. 243 does now Adjourn @ 11:40 a.m. **Carried.**

Certified Correct,

 Gerry Burym, Administrator

Approved by resolution of the Council at a meeting held on
 The 9th day of February, 2018.


 Garry Liebrecht, Reeve