


R.M. of Wallace No. 243
Minutes Regular Meeting
Friday December 13th, 2019
Council Chambers, 26 – 5th Avenue North, Yorkton, Saskatchewan.

Present were: Reeve: Garry Liebrecht; Councillors: Barry Novak, Division 1; Sid Wonitowy, Division 2; Dale Cherry, Division 3; Trent Guenther, Division 4; Ervin Stricker, Division 5; David Burym, Division 6; and Administrator Gerry Burym.

Reeve Garry Liebrecht called the meeting to order at 7:51 a.m.

- 405-19 Minutes: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves the Minutes of the Regular Meeting of Council held November 8th, 2019 as presented, distributed and read. **Carried.**
- Delegation - Cornerstone Cr. Un.: Cornerstone Credit Union representative Tina joined meeting @ 10:00 a.m. Introductions were made and Reeve Garry Liebrecht gave the floor to Tina. Tina gave a brief presentation and presented documents for changing Deputy Reeve signing authority. Reeve Garry Liebrecht, Deputy Reeve Sid Wonitowy and Administrator Gerry Burym signed the required documents. Tina thanked council for their time and removed herself at 10:10 a.m.
- Kam-Crete - Murry Hunter: Kam-Crete representative Murry Hunter joined the meeting at 10:30 a.m. Introductions were made and Reeve Garry Liebrecht gave the floor to Murry. Murry made a short presentation to Council in regards to the past year and thanked the R.M. of Wallace for their business. Discussion also took place on the R.M. of Wallace gravel needs for the 2020 season. Council thanked Murry for attending and removed himself at 10:45 a.m.
- 406-19 Corresp: **Novak:** That the List of Correspondence attached to these minutes as "Appendix A" be accepted as information and filed. **Carried.**
- 407-19 Letters – Fed. Canadian Municipalities: **Ervin:** That the Council of the R.M. of Wallace No. 243 acknowledge the letter received from Federation of Canadian Municipalities AND THAT it be filed as information. **Carried.**
- 408-19 Statement of Financial Activities: **Cherry:** That the R.M. of Wallace No. 243 approves the Statement of Financial Activities for the month of November, 2019 as presented, distributed and read. **Carried.**
- 409-19 List of Accounts for Approval: **Burym:** That the Council of the R.M. of Wallace No. 243 acknowledges the Accounts as presented, discussed and the list attached hereto be approved as "Appendix B" be approved excluding payment to Central Support Services for Invoice 971845 dated Nov. 18, 2019. **Carried.**
- 410-19 A/R Report: **Guenther:** That the Council of the R.M. of Wallace No. 243 acknowledges the Aged Accounts Receivable Analysis Report (A/R Report) as presented and that it be filed. **Carried.**
- 411-19 Unpaid Taxes: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 acknowledges the Unpaid Taxes Listing Report as presented and that it be filed. **Carried.**

 Reeve 

- 412-19 Admin. Report: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledges the Administrator's Report as presented and distributed and that it be filed. **Carried.**
- 413-19 SAMA – Change of Ownership Report: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 acknowledges SAMA's Change of Ownership dated November 1st, 2019 to November 30th, 2019 as presented and distributed and that it be filed. **Carried.**
- 414-19 SARM Health Care Coverage: **Burym:** That the Council of the R.M. of Wallace No. 243 approves of Administrative Staff contacting SARM to change Extended Health Care Coverage for all employees from Level 3 to Level 5. **Carried.**
- 415-19 Gravel Tender Division 1, 4 & 5: **Guenther:** That the Council of the R.M. of Wallace No. 243 accepts the tender as received from Assiniboine Valley Transfer Inc. on December 2, 2019, for the supply of road gravel (3/4 inch and 1.5 inch) to Division No. 1, 4 and 5 in the R.M. of Wallace No. 243 for the 2020 year: Gravel Royalty, Crushing, Stripping, Loading: \$9.00/yard Hauling: \$9.50 per loaded mile. **Carried.**
- 416-19 Gravel Tender Division 2, 3 & 6: **Burym:** That the Council of the R.M. of Wallace No. 243 accepts the tender as received from Kam-Crete on December 6, 2019, for the supply of road gravel to Division No. 2, 3 and 6 in the R.M. of Wallace No. 243 for the 2020 year:
Crushing and Stockpiling - \$3.83/yard
Loading and Hauling of Stockpile 0-4 miles - \$2.40/yard
Overhaul ----- - \$0.37/yard mile
Stripping of Pit – 980 Loader ----- - \$168.45/hour **Carried.**
- 417-19 Mower Purchase: **Guenther:** That the Council of the R.M. of Wallace No. 243 postpone this to the January 10, 2020 Regular Meeting of Council. **Carried.**
- 418-19 Gerry Burym Vacation Deferral Request: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves of Administrator Gerry Burym's request to defer one week's vacation to 2020. **Carried.**
- 419-19 Sick Day Policy: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves of the Administrator developing a Sick Day Policy offering Admin. Staff 15 sick days per year and that this policy be brought to the next Regular Meeting of Council for approval. **Carried.**
- 420-19 Appointments – Auditor: **Guenther:** That the Council of the R.M. of Wallace No. 243 appoints Baker Tilly SK LLP, Yorkton, as Auditor for the R.M. of Wallace No. 243 for the 2020 year. **Carried.**
- 421-19 Appointments Fire Ranger: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves that each Council member be appointed as the Fire Ranger for his respective Division for the 2020 year. **Carried.**
- 422-19 Appointments ADD Board: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves Dale Cherry being appointed as the R.M.'s "authorized representative" on the District No. 12 ADD Board for the 2020 year in accordance with Bylaw No. 1/89. **Carried.**

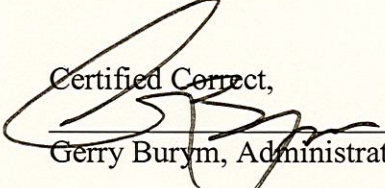
- 423-19 Appointments
ADD Board
Alternate: **Novak:** That the Council of the R.M. of Wallace No. 243 approves Reeve Garry Liebrecht being appointed as the R.M.'s "alternate representative" on the District No. 12 ADD Board to "serve in the authorized representative's absence", for the year 2020. **Carried.**
- 424-19 Appointments
Weed Inspector: **Stricker:** That the Council of the R.M. of Wallace No. 243 hire Jade Delaurier as its Weed Inspector for 2020, with rates to be negotiated considering the work load and that the Administrative Staff notify the required authorities. **Carried.**
- 425-19 Appointments
Pest Control
Officer: **Cherry:** That the Council of the R.M. of Wallace No. 243 hire Garret Keyowski as its Pest Control Officer for 2020, at the rate of \$35.00 per call and that the Administrative Staff notify the required authorities. **Carried.**
- 426-19 Appointments
YPUB Board: **Burym:** That the Council of the R.M. of Wallace No. 243 approves Keith Kyle and Dale Cherry being appointed to represent this R.M. on the Yorkville Public Utility Board for 2020 in accordance with Bylaw No. 2/97. **Carried.**
- 427-19 Appointments
Recreation
Board: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves Council as a whole be appointed as the R.M. of Wallace Recreation Board for 2020. **Carried.**
- 428-19 Appointments
Library Board: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 appoint Stephanie Newsham to represent this municipality for 2020 on the Parkland Regional Library Board. **Carried.**
- 429-19 Appointments
YVS Board: **Novak:** That the Council of the R.M. of Wallace No. 243 appoints Ervin Stricker to represent this R.M. on the Yorkton Veterinary Services Board for the year 2020. **Carried.**
- 430-19 Appointments
YCWA Board: **Stricker:** That the Council of the R.M. of Wallace No. 243 appoint Dale Cherry to represent this R.M. for the year 2020 on the Yorkton Creek Watershed Board. **Carried.**
- 431-19 Appointments
Whitesand River
Advisory
Committee: **Cherry:** That the Council of the R.M. of Wallace No. 243 appoint Reeve Garry Liebrecht with Councillor Dale Cherry as an alternate to represent this R.M. for the year 2020 on the Whitesand River Advisory Committee and Yorkton Aquifers Advisory Committee. **Carried.**
- 432-19 Appointments
WCWA Board: **Burym:** That the Council of the R.M. of Wallace No. 243 appoint Garry Liebrecht and Sid Wonitowy to represent this R.M. for the year 2020 on the Wallace Creek Watershed Association Board. **Carried.**
- 433-19 Appointments
Working Planning
Committee **Guenther:** That the Council of the R.M. of Wallace No. 243 approves appointing the following people to represent the R.M. for the year 2020 on the Joint Yorkton Area "Working Planning" Committee in conjunction with the R.M. of Orkney No. 244, the City of Yorkton and York Lake Regional Park; Representatives; Barry Novak, Sid Wonitowy and Gerry Burym (Advisory). **Carried.**

- 434-19 Appointments Yorkton Planning District Board: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves appointing the following people to represent the R.M. for the year 2020 on the Yorkton Planning District Board (Bylaw No. 2/93 and Bylaw 22/07); Councillor Barry Novak and Councillor Sid Wonitowy. **Carried.**
- 435-19 Appointments Development Appeals: **Novak:** That the Council of the R.M. of Wallace No. 243 appoint the following people for the R.M. of Wallace No. 243 Development Appeals Board to hear development appeals for the 2020 year: Robert Kriger, Dale Hackman & Randy Trost, and Joe Zarowny AND THAT that they each be paid \$300.00 for a full day meeting and mileage at \$0.75 per km. **Carried.**
- 436-19 Appointments Developments Appeals Secretary: **Stricker:** That the Council of the R.M. of Wallace No. 243 appoint Clint Mauthe as the Secretary to the R.M. of Wallace No. 243 Development Appeals for the 2020 year, and that he be paid \$20.00 per hour and mileage at \$0.75 per km. **Carried.**
- 437-19 Appointments ECTP Committee: **Cherry:** That the Council of the R.M. of Wallace No. 243 appoint Sid Wonitowy to represent this R.M. on the East Central Transportation Planning Committee for the year 2020. **Carried.**
- 438-19 Appointments; Economic Development Committee: **Burym:** That the Council of the R.M. of Wallace No. 243 appoint Dale Cherry and Dave Burym as the Economic Development Committee for the year 2020. **Carried.**
- 439-19 Appointments EMO Committee: **Guenther:** That the Council of the R.M. of Wallace No. 243 appoint Deputy Reeve Barry Novak and Sid Wonitowy as the EMO (Emergency Measures Organization) Committee for the R.M. for the year 2020. **Carried.**
- 440-19 Appointments Joint Transportation Area Committee: **Novak:** That the Council of the R.M. of Wallace No. 243 appoint Sid Wonitowy to represent this R.M. on the Joint Transportation Area Committee for the year 2020. **Carried.**
- 441-19 Appointments Road Ban Committee: **Novak:** That the Council of the R.M. of Wallace No. 243 appoint Garry Liebrecht, Reeve and Sid Wonitowy, Division No. 2 Councillor as the Road Ban Committee pursuant to Bylaw No. 18/2005 for the year 2020. **Carried.**
- 442-19 Appointments Wallace Board of Revision: **Stricker:** That the Council of the R.M. of Wallace No. 243 appoint the following people for the R.M. of Wallace No. 243 Board of Revision to hear appeal against the 2020 Assessments: Robert Kriger, Dale Hackman and Randy Trost, and Joe Zarowny (Alternate) AND THAT they each be paid \$300.00 for a full day meeting and mileage at \$0.75 per km. **Carried.**
- 443-19 Appointments Board of Revision Secretary: **Cherry:** That the Council of the R.M. of Wallace No. 243 appoint Val Stricker as the R.M. of Wallace No. 243 Board of Revision Secretary to hear appeals against the 2020 Assessments AND THAT the terms and conditions be set at a later date. **Carried.**
- 444-19 Appointments Pound Keeper: **Burym:** That the Council of the R.M. of Wallace No. 243 appoint Parkland Livestock as the R.M.'s Pound Keeper for the year 2020. **Carried.**

- 445-19 Appointments Ratepayers Contingency: **Guenther:** That the R.M. of Wallace No. 243 appoint Reeve Garry Liebrecht and Councillor Dale Cherry to represent the R.M. of Wallace No. 243 on the Economic Development Committee for a one year term effective January 1, 2020. Appointments shall be for a calendar year beginning January 1 to December 31. **Carried.**
- 446-19 Assiniboine Watershed Stewardship Association: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 appoint Reeve Garry Liebrecht to represent the R.M. of Wallace No. 243 on the Assiniboine Watershed Stewardship Association (Board Member) effective January 1, 2020. **Carried.**
- Administrator Gerry Buryum removed himself from Council Chambers during discussion on Administration Salary Review @ 11:30 a.m.*
- 447-19 Assistant Admin. Salary Review: **Wonitowy:** That the R.M. of Wallace No. 243 approve a salary increase of \$2,000.00 annually to Assistant Administrator Meghan Bucsis effective January 1, 2020. **Carried.**
- Councillor Dave Buryum removed himself from Council Chambers during discussion on Admin. Gerry Buryum Salary Review @ 11:40 a.m.*
- 448-19 Admin. Salary Review: **Cherry:** That the R.M. of Wallace No. 243 approve a salary increase of \$3,000.00 annually to Administrator Gerry Buryum effective January 1, 2020. **Carried.**
- Councillor Dave Buryum and Administrator Gerry Buryum returned to Council Chambers @ 11:50 a.m.*
- 449-19 Five Year Capital Works Plan: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 postpone this for discussion to the March, 2020 Regular Meeting of Council. **Carried.**
- 450-19 Ministry of Environment Inspection Report Dunleath Shop: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve Reeve Garry Liebrecht obtain quotes for 4,000 litre or less double lined tank pumps and metre and present these quotes to Council at the January, 2020 Regular Meeting of Council. **Carried.**
- 451-19 Gravel Inventory Good Lake Pit: **Buryum:** That the Council of the R.M. of Wallace No. 243 approves Administrative Staff to adjust/increase the gravel inventory at the Good Lake Pit Lease No. 393530 to reflect a 2019 yearend inventory amount of 5,514.71 yds³ for an estimated yearend total of \$27,407.11. **Carried.**

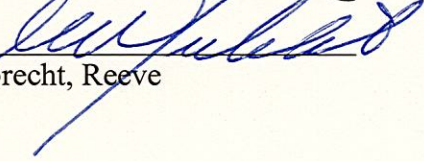
- 452-19 Municipal Revenue Sharing – Declaration of Eligibility: **Guenther:** That the Council of the R.M. of Wallace No. 243 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;
- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
 - In good standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedure Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required;
- AND THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met. AND THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- Carried.**
- 453-19 Sask. Snowmobile Association Inc. Land Use: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of the Reeve signing the Land Use Permission form received from the Saskatchewan Snowmobile Association Inc.
- Carried.**
- 454-19 SaskTips 2020 Annual Membership: **Novak:** That the Council of the R.M. of Wallace No. 243 approves of joining SaskTip and remitting the 2020 Annual Membership Fee of \$100.00.
- Carried.**
- 455-19 Baker Tilly – Audit Questions: **Stricker:** That the Council of the R.M. of Wallace No. 243 acknowledge questions received from Baker Tilly AND THAT Council instruct Administrator to complete the questions and give Reeve Garry Liebrecht e-mail to Auditors as requested.
- Carried.**
- 456-19 Gold Standard Culvert Condition Rating Update: **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledge email receive from Scott Golding in regards to the update on the R.M. of Wallace culvert condition rating.
- Carried.**
- 457-19 Gold Standard Training Opportunity: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approve of Gold Standard Engineering providing training to the Administrative Staff in regards to NAM's Plus and any Councillors who wish to participate.
- Carried.**
- 458-19 East Central Rural Crime Watch – Proposed SARM Resolution: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approve Administrative Staff send in the proposed East Central Rural Crime Watch resolution into SARM for review and submission at the resolution session at SARM Annual Convention.
- Carried.**
- 459-19 Rokeby Lagoon – Operator Annual Agreement: **Cherry:** That the Council of the R.M. of Wallace No. 243 approve an increase of \$1,000.00 for Colby Jaques, Rokeby Lagoon Operator AND THAT the R.M. of Wallace No. 243 renew their agreement with Colby.
- Carried.**
- 460-19 Cargill – Vendor Creation: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approve of Administrative Staff completing Cargill's request for information on the vendor creation form.
- Carried.**

- 461-19 Collective Agreement Outside Employees: **Guenther:** That the Council of the R.M. of Wallace No. 243 authorizes Reeve Garry Liebrecht and Administrator Gerry Bury, to sign copies of the new Collective Agreement as required when they are received, further to the decisions reached and agreed upon at the December 13th, 2019 Regular Meeting of Council. **Carried.**
- 462-19 Committee Reports: **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledges the Committee Reports as given verbally. **Carried.**
- 463-19 Division Reports: **Burym:** That the Council of the R.M. of Wallace No. 243 accepts Division Reports as given verbally. **Carried.**
- 464-19 Adjournment: **Novak:** That the Council of the R.M. of Wallace No. 243 does now adjourn @ 12:40 pm. **Carried.**

Certified Correct,


Gerry Bury, Administrator

Approved by resolution of Council at a meeting held on
The 10th day of January, 2020



Garry Liebrecht, Reeve