

R.M. of Wallace No. 243
Minutes Regular Meeting
Friday November 2nd, 2018
Council Chambers, 26 – 5th Avenue North, Yorkton, Saskatchewan.

Present were: Reeve: Garry Liebrecht; Councillors: Barry Novak, Division 1; Sid Wonitowy, Division 2; Dale Cherry, Division 3; Trent Guenther, Division 4; Ervin Stricker, Division 5; David Burym, Division 6; and Administrator Gerry Burym.

Reeve Garry Liebrecht called the meeting to order at 7:56 a.m.

Declaration of Elected Officials: Declaration of Elected Officials were presented and completed: Sid Wonitowy, Councillor for Division No. 2, elected by majority vote; Trent Guenther, Councillor for Division No. 4, elected by acclamation; David Burym, Councillor Division No. 6, elected by majority vote.

Term of office for each of these Council Members is four years from this meeting up to the first meeting following the 2022 election in accordance with the Municipalities Act and The Local Government Elections Act.

346-18 Minutes: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves the Minutes of the Regular Meeting of Council held October 12th, 2018 as presented, distributed and read. **Carried.**

347-18 2018 Regional Planning Forum: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves of sending Councillor Sid Wonitowy; Councillor Barry Novak and Administrator Gerry Burym to the Ministry of Government Relations Community Planning 2018 Regional Planning Forum in Saskatoon on December 11 & 12, 2018 and that the R.M. of Wallace pay all incurred expenses. **Carried.**

Delegation: Lynn Roszell Plant Health Officer Division 4: Plant Health Officer Division 4 – Lynn Roszell joined meeting at 10:25 a.m. Introductions were made and Lynn was given the floor. Lynn gave a short presentation as to in regards to what her role is with SARM as Division 4's designated Plant Health Officer. Lynn also gave an overview to the R.M. of Wallace Council and Staff about Clubroot in Saskatchewan and what it meant to producers along with how we as individuals can slow the spread of Clubroot and what roles Council can play in assisting the spread of Clubroot.

Council thanked Lynn for attending the meeting and Lynn removed herself at 10:46 a.m.

Assistant Administrator Megan Bucsis joined meeting @ 10:55 a.m.

Delegation: Scott Golding, ATANA: ATANA Gold Standard Engineering Scott Golding joined meeting at 10:55 a.m. Introductions were made and Scott was given the floor. Scott made a brief introduction of Asset Management to Council. Scott explained to council how asset management relates to the Gas Tax Funding. Scott present to Council what ATANA will be doing and what ATANA report will entail when completed. Scott explained that the report will provide council an insight as to what will be required to manage the R.M. of Wallace No. 243 asset going forward.

Council thanked Scott for attending the meeting and Scott removed himself at 11:30 a.m.

348-18 Corresp: **Burym:** That the List of Correspondence attached to these minutes as "Appendix A" be accepted as information and filed. **Carried.**



Reeve



- 349-18 Letters: **Guenther:** That the Council of the R.M. of Wallace No. 243 acknowledge the letter received from The Health Foundation of East Central Saskatchewan dated October 9th, 2018, AND THAT the R.M. of Wallace make a donation of \$1,500.00 to The Health Foundation of East Central Saskatchewan on behalf of the R.M. of Wallace. **Carried.**
The Health Foundation:
- 350-18 Statement of **Wonitowy:** That the R.M. of Wallace No. 243 approves The Statement of Financial Activities for the month of October, 2018 as presented, distributed and read. **Carried.**
Financial Activities:
- 351-18 List of Accounts **Stricker:** That the Council of the R.M. of Wallace No. 243 acknowledges the Accounts as presented, discussed and the list attached hereto be approved along with invoices forth coming approved by Reeve Liebrecht and Administrator Gerry Burym dated up to November 9th, 2018. **Carried.**
for Approval:
- 352-18 A/R **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledges The Accounts Receivable Analysis Report (A/R Report) as presented and that it be filed. **Carried.**
Report:
- 353-18 Unpaid **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledges The Unpaid Taxes Listing Report as presented and that it be filed. **Carried.**
Taxes:
- 354-18 Admin. **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledges The Administrator's Report as presented and distributed and that it be filed. **Carried.**
Report:
- 355-18 Bridge; LLD **Cherry:** That the Council of the R.M. of Wallace No. 243 postpone to a later date. **Carried.**
N-18-27-02-W2

Administrator Gerry Burym Removed himself @ 9:50 a.m.

- 356-18 Christmas Office **Novak:** That the Council of the R.M. of Wallace No. 243 approve of the following hours for the Christmas break;
Hours::
December 24, 2018 – Closed;
December 25, 2018 – Closed;
December 26, 2018 – Closed;
December 27, 2018 – Open regular office hours;
December 28, 2018 – Open regular office hours;
December 31, 2018 – Closed
And that council instruct Administrative Staff to keep the receipting books open till 4:00 p.m. January 3rd, 2019 and that the 2018 year end commence on January 4th, 2019. **Carried.**

Administrator Gerry Burym Returned to Council Chambers @ 10:08 a.m.

357-18 Council Meeting Dates 2019: **Guenther:** That the Council of the R.M. of Wallace No. 243 authorizes setting the regular meeting of Council for the 2019 year as follows:

- Friday January 19th, 2019 commencing @ 8:00 a.m.
- Friday February 8th, 2019 commencing @ 8:00 a.m.
- Friday March 8th, 2019 commencing @ 8:00 a.m.
- Friday April 12th, 2019 commencing @ 8:00 a.m.
- Friday May 10th, 2019 commencing @ 8:00 a.m.
- Friday June 14th, 2019 commencing @ 8:00 a.m.
- Friday July 12th, 2019 commencing @ 8:00 a.m.
- Friday August 9th, 2019 commencing @ 8:00 a.m.
- Friday September 13th, 2019 commencing @ 8:00 a.m.
- Friday October 11th, 2019 commencing @ 8:00 a.m.
- Friday November 8th, 2019 commencing @ 8:00 a.m.
- Friday December 13th, 2019 commencing @ 8:00 a.m.

Carried.

358-18 Council Indemnity 2019: **Novak:** That the Council of the R.M. of Wallace No. 243 set the rates for the 2019 remuneration as follows:
 \$250.00 per diem for attending Council meetings, committee meetings and for the Reeve’s attendance at the office;
 \$0.55 per km for travel allowance for the above meetings and Reeve’s attendance at the office;
 \$250.00 per diem for supervision of works; subject to the following maximums:

- Reeve’s attending office: 30 days office supervision and mileage
- Reeve’s council meeting and supervision mileage – 16,000km maximum
- Councillor’s supervision mileage – maximum of 12,000km
- Council members’ maximum of 30 days for supervision

All Council members paid actual mileage for attending Authorized Committee Meetings.

Carried.

359-18 Convention Rates 2019: **Stricker:** That the Council of the R.M. of Wallace No. 243 set the rates for the 2019 year;
 All Council Members may attend one or both SARM Conventions at the expense of the R.M. of Wallace No. 243 with payments as follows:
 All Council Members be paid \$250.00 per diem for attending Conventions and be allowed one extra day when attending conventions in Saskatoon and are paid a flat rate of \$60.00 per day for meals to both Council Members and Administrative Staff while attending SARM Conventions, and that accommodations be covered by the R.M. and mileage will be paid at a rate of \$0.55/km.

Carried.


360-18 Custom Rates 2019: **Cherry:** That the Council of the R.M. of Wallace No. 243 charge the following rates for the year 2019:


| <u>Machine</u> | <u>Ratepayers</u> |
|-----------------------|--|
| Patrol ----- | \$200.00/hr. (with a ½ hr. minimum charge) |
| Mower & Tractor ----- | \$150.00/hr. (with a ½ hr. minimum charge) |
| Minutes ----- | \$10.00/meeting or (\$120 per year) |
| Bylaws ----- | N/C (excludes Community Planning Bylaw) |

Carried.

361-18 Deputy Reeve Appointment: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 appoints Barry Novak, Division 1 Councillor, as the Deputy Reeve for the 2019 year effective January 1, 2019.

Carried.



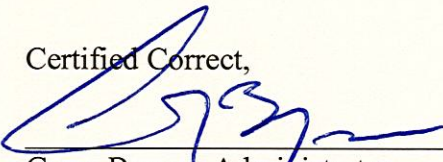
Reeve 

- 362-18 Gravel Tender 2019: **Burym:** That the Council of the R.M. of Wallace No. 243 authorizes the Administrative Staff to tender, by invitation, the R.M.'s gravel crushing and hauling requirements for the year 2019 to be reviewed at the December 14th, 2018 regular Council meeting with tenders to be received at the R.M. office by 4:00 p.m. on Thursday December 6th, 2018.
Carried.
- 363-18 YPUB 2017 Financial Statements: **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledge Yorkville Utility Boards Financial Statements for the year ended December 31, 2017 and that they be filed.
Carried.
- 364-18 Appointments; Fire Ranger Div. 4 & 6: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves that each council member for Division 4 and 6 be appointed as the Fire Ranger for his respective Division for the year 2018.
Carried.
- 364-18 Appointments; ADD Board: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves Dave Burym being appointed as the R.M.'s "authorized representative" on the District No. 12 ADD Board for the year 2018 in accordance with Bylaw No. 1/89.
Carried.
- 366-18 Appointments; Yorkville Public Utility Board: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves Keith Kyle continue to represent this R.M. on the Yorkville Public Utility Board for 2018 in accordance with Bylaw No. 2/97
Carried.
- 367-18 Appointments; Rural Boarding Urbans: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves that the R.M. of Wallace **not appoint** a representative to the Rurals Bordering Urbans Committee due to the inactivity over the past 3 years.
Carried.
- 368-18 Appointments; Ebenezer Water Assoc. Board: **Novak:** That the Council of the R.M. of Wallace No. 243 approves that the R.M. of Wallace **not appoint** a representative to the Ebenezer Water Assoc. Board due to no activity over the past years.
Carried.
- 369-18 Appointments; Economic Development Committee: **Cherry:** That the Council of the R.M. of Wallace No. 243 appoint Dave Burym as the Economic Development Committee for the remainder of 2018 to replace Keith Kyle.
Carried.
- 370-18 Dunleath Grader (Old): **Guenther:** That the Council of the R.M. of Wallace No. 243 postpone this discussion to the January, 2019 Regular Meeting of Council.
Carried.
- 371-18 Thank Gift Councillor Mehling & Kyle: **Novak:** That the Council of the R.M. of Wallace No. 243 approves Administrative Staff purchase a \$500 prepaid credit card for Barry Mehling and Keith Kyle for their years of dedicated service to the R.M. of Wallace as Councillors and that we also purchase a plaque from Parks Jewelry stating thank you for the 20 plus years of service and THAT we present these gifts to Barry Mehling and Keith Kyle at the 2018 RM Christmas Party at St. Mary's.
Carried.
- 372-18 Culverts: **Novak:** That the Council of the R.M. of Wallace No. 243 approve of Reeve Liebrecht to submit a culvert order to Administrative Staff to replenish the RM of Wallace No. 243 culvert stock.
Carried.

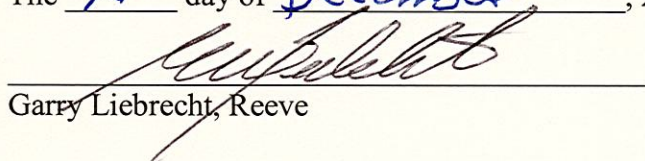



- 373-18 Rokeby Lagoon; Inspection Report: **Cherry:** That the Council of the R.M. of Wallace acknowledge and accept the Water Security Agency Lagoon Compliance and Inspection Report as presented. **Carried.**
- 374-18 Office Projector/Screen: **Guenther:** That the Council of the R.M. of Wallace No. 243 of Administrative staff purchasing a projector and a screen for use by the R.M. of Wallace at a cost of not more than \$1,000.00 to be cost shared with the R.M. of Orkney. **Carried.**
- 375-18 Brush Clearing: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves MacDonald's clearing brush along the right of way located at NW & SW-23-25-02-W2 and that they invoice the RM of Wallace for this work AND THAT the R.M. of Wallace also approve of MacDonald's clearing brush and along the south ½ of SW & SE 26-25-02-W2 at no cost to the R.M. of Wallace No. 243. **Carried.**
- 376-18 Brush Clearing: **Burym:** That the Council of the R.M. of Wallace No. 243 approves me Dave Burym contacting someone to clear brush located on at SE-23-27-03-W2. **Carried.**
- 377-18 Frost Boil Repair: **Burym:** That the Council of the R.M. of Wallace No. 243 approves me Dave Burym contacting someone to repair a road failure located on at NW-31-26-03-W2. **Carried.**
- 378-18 Culvert Installation: **Burym:** That the Council of the R.M. of Wallace No. 243 approves me Dave Burym contacting someone to install a 900mm X 20m culvert located at SW-06-27-03-W2. **Carried.**
- 380-18 Gravel Hauling Len Malinowski: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of administrative staff drafting a letter to Len Malinowski in regards to remitting sand/gravel royalties to the R.M. of Wallace No. 243 as per Bylaw 111-2016. **Carried.**
- 381-18 Committee Reports: **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledges the Committee Reports as given verbally. **Carried.**
- 382-18 Division Reports: **Guenther:** That the Council of the R.M. of Wallace No. 243 accepts Division Reports as given verbally. **Carried.**
- 383-18 Adjournment: **Burym:** That the Council of the R.M. of Wallace No. 243 does now Adjourn @ 12:50 p.m. **Carried.**

Certified Correct,


Gerry Burym, Administrator

Approved by resolution of Council at a meeting held on
The 15th day of December, 2018


Garry Liebrecht, Reeve