

R.M. of Wallace No. 243  
 Minutes Regular Meeting  
 Friday June 12<sup>th</sup>, 2020  
 137 George Avenue, Yorkton, Saskatchewan

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**Present were:** Reeve: Garry Liebrecht; Councillors: Barry Novak, Division 1; Sid Wonitowy, Division 2; Dale Cherry, Division 3; Trent Guenther, Division 4; Ervin Stricker, Division 5; David Burym, Division 6; Administrator Gerry Burym and Assistant Administrator Meghan Bucsis.

**Reeve Garry Liebrecht called the meeting to order at 8:03 a.m.**

218-20 Minutes: **Stricker:** That the Council of the R.M. of Wallace No. 243 approves the Minutes of the Regular Meeting of Council held May 8<sup>th</sup>, 2020 as presented, distributed and read. **Carried.**

219-20 Corresp: **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledge the list of correspondence attached to these minutes as Appendix "A" and that they be accepted as information and filed. **Carried.**

220-20 Letters; SARM – Donation Crime Stoppers: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of a \$200.00 donation to Saskatchewan Crime Stoppers. **Carried.**

221-20 Letters; University of Saskatchewan: **Guenther:** That the R.M. of Wallace No. 243 opt out of donating to the University of Saskatchewan Ag. Health and Safety Network for 2020. **Carried.**

*Councillor Dale Cherry removed himself declaring a conflict of interest as being an owner of Cherry Dale Golf Club @ 8:27 a.m.*

*Councillor Ervin Stricker requested a recorded vote:*

222-20 Letters; Cherry Dale Golf Club: **Stricker:** That the R.M. of Wallace No. 243 approves of an abatement of \$2,500.00 of the Municipal portion of taxes on Roll 480 000, Cherry Dale Golf Club for 2020.

Name	For	Against
Ervin Striker	X	
Dave Burym	X	
Barry Novak	X	
Trent Guenther	X	
Sid Wonitowy		X
Garry Liebrecht	X	

**Carried.**

*Councillor Dale Cherry returned to council meeting at 8:38 a.m.*

223-20 Letters; Jeff Lies: **Liebrecht:** That the R.M. of Wallace No. 243 acknowledges the e-mail received from Jeff Lies AND THAT Council instruct administrative staff to reply to Jeff stating that the R.M. of Wallace does not provide waste bins to rate payers AND THAT they can contact OSS for pricing AND THAT the R.M. of Wallace No. 243 will not be providing a tax break due to COVID-19 Pandemic.

**Carried.**

 Reeve 



- 224-19 Letters; YPUB – Letter Dated May 21<sup>st</sup>, 2020: **Burym:** That the R.M. of Wallace No. 243 acknowledges the letter received from Yorkville Public Utility Board AND THAT the R.M. of Wallace No. 243 approve of YPUB’s request to directional drill under the R.M. of Wallace’s Right of Way located at the NW-34-26-03-W2 for the purpose of installing a new water service line. **Carried.**
- 225-20 Letters; Water Security Agency: **Wonitowy:** That the R.M. of Wallace No. 243 acknowledges the letter received from the Water Security Agency AND THAT the R.M. of Wallace No. 243 has no projects for 2020/21 AND THAT Assiniboine Watershed Authority will be doing projects. **Carried.**
- 226-20 Statement of Financial Activities: **Novak:** That the R.M. of Wallace No. 243 approves the Statement of Financial Activities for the month of May, 2020 as presented, distributed and read. **Carried.**
- 227-20 List of Accounts for Approval: **Burym:** That the Council of the R.M. of Wallace No. 243 acknowledges the Accounts as presented, discussed and the list attached hereto be approved as “Appendix B” including any additional invoices as presented to Council. **Carried.**
- 228-20 A/R Report: **Stricker:** That the Council of the R.M. of Wallace No. 243 acknowledges the Aged Accounts Receivable Analysis Report (A/R Report) as presented and that it be filed. **Carried.**
- 229-20 Unpaid Taxes: **Cherry:** That the Council of the R.M. of Wallace No. 243 acknowledges the Unpaid Taxes Listing Report as presented and that it be filed. **Carried.**
- 230-20 Admin. Report: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledges the Administrator’s Report as presented and distributed and that it be filed. **Carried.**
- 231-20 SAMA – Change of Ownership Report: **Guenther:** That the Council of the R.M. of Wallace No. 243 acknowledges SAMA’s Change of Ownership dated May 1<sup>st</sup> 2020 to May 31<sup>st</sup> 2020 as presented distributed and that it be filed. **Carried.**
- 232-20 Vacation/Sick Days: **Novak:** That the Council of the R.M. of Wallace No. 243 acknowledges Administration Vacation/Sick days as presented distributed and that it be filed. **Carried.**
- 233-20 TCA Policy Review: **Novak:** That the Council of the R.M. of Wallace No. 243 postpone the review of Wallace’s Tangible Capital Asset Policy to the November 2020 regular meeting of council. **Carried.**
- 234-20 PubWorks: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 postpone this to the November 2020 regular meeting of council. **Carried.**
- 235-20 Culvert Replacement Project: **Novak:** That the Council of the R.M. of Wallace No. 243 replace culverts as needed/required in 2020. **Carried.**



- 236-20 E-Transfers: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves of Administrative staff setting up e-transfers at the R.M. of Wallace No. 243 financial institution. **Carried.**
- 237-20 R.M. of Wallace 2020 Budget: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 adopts the 2020 budget as presented AND THAT it be part of these minutes. **Carried.**
- 238-20 Bylaw 06-2020; A Bylaw to Establish Mill Rate Factors: **Stricker:** That Bylaw 06-2020, being a Bylaw to set Mill Rate Factors be read the first time. **Carried.**
- 239-20 Bylaw 06-2020 2<sup>nd</sup> Reading: **Cherry:** That Bylaw No. 06-2020 be read a second time. **Carried.**
- 240-20 Bylaw 06-2020: **Novak:** That Bylaw No. 06-2020 be given three reading at this meeting. **Carried.**
- 241-20 Bylaw 06-2020 3<sup>rd</sup> Reading: **Wonitowy:** That Bylaw 06-2020 being a bylaw to set Mill Rate Factors be read the third time and adopted. **Carried.**
- 242-20 Bylaw 07-2020; A Bylaw to Provide for a Minimum Tax: **Burym:** That Bylaw 07-2020, being a Bylaw for a Minimum Tax (\$50.00) be read the first time. **Carried.**
- 243-20 Bylaw 07-2020: **Ervin:** That Bylaw No. 07-2020, being a Bylaw for a Minimum Tax be read a second time. **Carried.**
- 244-20 Bylaw 07-2020; Be Given Three Readings: **Cherry:** That Bylaw No. 07-2020, being a Bylaw for a Minimum Tax be given three reading at this meeting. **Carried.**
- 245-20 Bylaw 07-2020; 3<sup>rd</sup> Reading: **Guenther:** That Bylaw 07-2020, being a bylaw for a Minimum Tax, be read the third time and adopted. **Carried.**
- 246-20 Bylaw 08-2020; A Bylaw to Authorize a Special Tax Levy: **Novak:** That Bylaw 08-2020, being a Bylaw to set a Special Levy for the Area in City of Yorkton Fire Dept. "No Call Out Fee" Area be read the first time. **Carried.**
- 247-20 Bylaw 08-2020: **Wonitowy:** That Bylaw No. 08-2020 be read a second time. **Carried.**
- 248-20 Bylaw 08-2020; Be Given Three Readings: **Burym:** That Bylaw No. 08-2020, being a Bylaw be given three readings at this meeting. **Carried.**
- 249-20 Bylaw 08-2020: 3<sup>rd</sup> Reading: **Striker:** That Bylaw 08-2020 being a Bylaw to set a Special Levy for the Area in City of Yorkton Fire Dept. "No Call Out Fee" Area, be read the third time and adopted. **Carried.**



- 250-20 Bylaw 09-2020;  
Club Root Bylaw  
3<sup>rd</sup> Reading: **Burym:** That Bylaw No. 09-2020, being a Bylaw to Prevent and Control Clubroot in the R.M. of Wallace, be read a third time and adopted. **Carried.**
- 251-20 Club Root Policy: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approve of the Club Root Policy 01-2020 as presented AND THAT it become a part of these minutes and filed. **Carried.**
- 252-20 Asset Management;  
Building & Equip.  
Review: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledge Gold Standard Engineering Condition Assessment of the RM of Wallace No. 243 Buildings and Equipment as received AND THAT we file this information. **Carried.**
- 253-20 Asset Management;  
Road Inspection  
Report: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledge Gold Standard Engineering Condition/Inspection Report of the RM of Wallace No. 243 roads as received AND THAT we file this information. **Carried.**
- 254-20 Vacation  
Adjustment;  
Meghan Bucsis; **Liebrecht:** That the Council of the R.M. of Wallace No. 243 approves of me, Reeve Garry Liebrecht amending Resolution 58-20 stating that Assistant Administrator Meghan Bucsis will only be taking two week vacation in August of 2020. August 17<sup>th</sup> to August 28<sup>th</sup>, 2020 inclusive due to COVID-19 pandemic. **Carried.**
- 255-20 Front Counter Plexi-  
Glass Installation: **Guenther:** That the Council of the R.M. of Wallace No. 243 ratifies approval of the installation of a Plexi-glass countertop barrier as receive from Mark Paulo. **Carried.**
- 256-20 Municipal  
Economic  
Enhancement  
Program: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of Administrative Staff applying for the Municipal Economic Enhancement Program 2020 (MEEP) AND THAT council approve of designating these funds to a Culvert Replacement Project in 2021. **Carried.**
- 257-20 MuniSoft Dedicated  
Server (Quote): **Guenther:** That the Council of the R.M. of Wallace No. 243 approve of cost sharing the purchase of a Dedicated Server for the Administrative Office as per quote provided by MuniSoft. **Carried.**
- 258-20 SMHI Withdrawal  
List: **Novak:** That the Council of the R.M. of Wallace No. 243 approves of the lists of lands being withdrawn from the Municipal Hail program as received from SMHI as presented, withdrawal numbers 243-0387 and 243-0388 AND THAT Council authorizes the Reeve and Administrator to sign this list. **Carried.**
- 259-20 Shared Insurance  
Policy: **Cherry:** That the Council of the R.M. of Wallace No. 243 continue to cost share the shared insurance policy with the R.M. of Orkney with the proposed amendments as discussed. **Carried.**
- 260-20 Vacation Request;  
Meghan Bucsis: **Burym:** That the Council of the R.M. of Wallace No. 243 approves of Assistant Administrator Meghan Bucsis' vacation request from June 15<sup>th</sup>, 2020 to June 19<sup>th</sup>, 2020 inclusive. **Carried.**



- 261-20 Cornerstone Credit Union: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approves of the Reeve and Administrator signing all necessary documents received from the Cornerstone Credit Union in regards to Short-Term Borrowing and for the R.M.'s Line of Credit for the current year. **Carried.**
- 262-20 Finning Cat – Grader Warranty: **Burym:** That the Council of the R.M. of Wallace No. 243 authorize Reeve Garry Liebrecht and Administrator Gerry Burym to sign Finning Cat Grader Warranty upon clarification of details of Warranty with Finning. **Carried.**
- 262-20 Re-Open Office (Public): **Guenther:** That the Council of the R.M. of Wallace No. 243 approve of administrative office re-opening to the general public June 15, 2020 as per guidelines of the Ministry of Health Orders and Re-Open Saskatchewan Plan. **Carried.**
- 263-20 Vacation Request; Gerry Burym: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 ratify approval of Administrator Gerry Burym's vacation request from June 3<sup>rd</sup>, 2020 to June 5<sup>th</sup>, 2020 inclusive. **Carried.**
- 264-20 Low Level Crossing Repairs: **Stricker:** That the Council of the R.M. of Wallace No. 243 approve of Dave Burym contracting Outdoor Sporting and Construction Ltd. to repair the low level crossing at Rge. Rd. 2040-13 as per quote. **Carried.**
- 265-20 Slope Ditch NW-32-27-02-W2: **Sticker:** That the Council of the R.M. of Wallace No. 243 approves pf Liebrecht Land Co. Ltd. to cut ditch/hill on the West side of NW-32-27-02-W2 at their expenses to allow water to flow from the Right of Way. **Carried.**
- 266-20 Slope Ditch W-30-27-01-W2: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves of Liebrecht Farms Co. Ltd. at their expenses to cut ditch on the West ½ of W-30-27-01-W2 to allow water to drain from the Right of Way. **Carried.**
- 267-20 Bury Rocks: **Guenther:** That the Council of the R.M. of Wallace No. 243 approves of burying rocks along the road side located E-19-27-01-W2 after Outdoor Sporting and Construction Ltd. removes clay to repair Grid Road 726. **Carried.**
- 268-20 Asset Management; Draft Copy of Asset Management Plan: **Guenther:** That the Council of the R.M. of Wallace No. 243 postpone this to the July 2020 regular meeting of council. **Carried.**
- 269-20 Culvert Installation: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 approve of the installation of culverts at the following locations;
- | Division | Culvert Size      | Location       |
|----------|-------------------|----------------|
| 6        | 400mm X 13 meters | NE-30-26-03-W2 |
| 3        | 400mm X 13 meters | NW-10-26-03-W2 |
| 3        | 400mm X 13 meters | NW-33-26-03-W2 |
| 2        | 500mm X 13 meters | NE-28-25-02-W2 |
| 5        | 600mm X 13 meters | NW-32-27-02-W2 |
| 2        | 600mm X 13 meters | NE-29-26-03-W2 |
- Carried.**



270-20 Brush Removal: **Cherry:** That the Council of the R.M. of Wallace No. 243 approves of Councillor Cherry's request to clear brush along the SW-32-25-03-W2 and NW-29-25-03-W2 West for approx. ¼ mile for the purpose of safety and improving the low level crossing access AND THAT the R.M. of Wallace be responsible for all incurred cost of this brush removal project.

**Carried.**

271-20 Committee Reports: **Liebrecht:** That the Council of the R.M. of Wallace No. 243 acknowledges the Committee Reports as given verbally.

**Carried.**

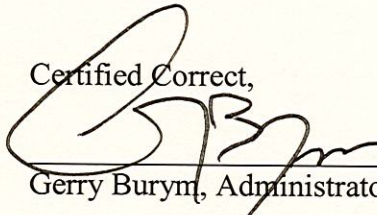
272-20 Division Reports: **Novak:** That the Council of the R.M. of Wallace No. 243 accepts Division Reports as given verbally.

**Carried.**

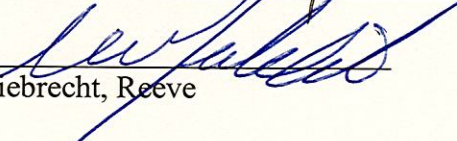
273-20 Adjournment: **Wonitowy:** That the Council of the R.M. of Wallace No. 243 does now adjourn @ 2:14 p.m.

**Carried.**

Certified Correct,

  
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 Gerry Burym, Administrator

Approved by resolution of Council at a meeting held on  
 The 10<sup>th</sup> day of July, 2020

  
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 Garry Liebrecht, Reeve